



TO: NCPDP Membership

FROM: Lee Ann Stember, President & CEO, Standardization Co-Chair
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Trish Brown, Standardization Co-Chair
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Margaret Weiker, Staff Development Liaison

DATE: January 5, 2021

SUBJECT: NCPDP's Virtual Interim Work Group Meetings: February 3-5, 2021

The next scheduled session of NCPDP's Virtual Interim Work Group Meetings is February 3-5, 2021 and will be held virtually using ZOOM.

Registration for these meetings must be received in the Council office **by Friday, January 29, 2021**, for you to appear on the published attendee roster. After registering, within 2 business days you will receive a separate email for each Work Group you registered to attend, with the Zoom link and passcode and a link to add the Work Group meeting information to your calendar.

- **NOTE: It is important that when you register, you select all the work groups you plan to attend.**

Register now:

<https://standards.ncdp.org/work-group-registration-information.aspx?ID=WGFeb21>

Members

As part of your membership benefit package, there is no registration fee associated with attending the Virtual Interim Work Group Meetings.

Non-Members

The registration fee for non-members to attend a work group meeting is \$450. *Attendees participating as non-members do not have voting privileges.* The meeting registration fee for non-members is payable in U.S. dollars, by credit card, check, money order, or cash. For more information on registering for the work group meetings, please contact Brian Goerlich at 480-477-1000, ext. 109 or bgoerlich@ncdp.org. *Non-members who pay to attend a work group meeting and then join NCPDP before the next scheduled quarterly work group meetings may apply \$250 of the registration fee towards membership.*

New Members

One of the benefits provided to new members is participation in the NCPDP Buddy Program. This program pairs a new member with an NCPDP Buddy (a veteran member) to help navigate work group meetings and answer questions during the first year of membership. Your assigned Buddy will be notified if you register to attend work groups so he or she may share perspectives on topics NCPDP is addressing that will impact your line of business. If you are a first-time work group attendee, please check the box marked **“This is my first NCPDP Work Group Meeting”** on the work group registration form to be paired with an NCPDP Buddy. ***Please register by January 29, 2021, to ensure your Buddy is aware of your attendance.*** If you have any questions regarding the Buddy Program, please contact Brian Goerlich at 480-477-1000, ext. 109 or bgoerlich@ncdpd.org.

Registration Cancellation

Meeting registration cancellations are considered official on the date they are received in writing at the Council office. For cancellations made **on or before January 29, 2021**, NCPDP will refund the entire registration fee. If cancellations are received **after January 29, 2021**, registration fees **will not** be refunded.